

COUNCIL COMMUNICATION

AGENDA TITLE:

1993-94 Transportation Development Act (TDA) Claim

MERTING DATE:

March 2, 1994

PREPARED BY:

Assistant City Manager

RECOMMENDED ACTION:

That the City Council approve the 1993-94 TDA Claim

to support transit and street projects.

BACKGROUND:

The City annually submits a claim for TDA funds to the Council of Governments (COG). These funds are available for transit and street maintenance projects.

Our claim is being submitted now rather than earlier in the year because the City must make full use of federal funds before utilizing TDA funds. We have been waiting for preliminary approval for the federal government before submitting our TDA claim.

The claim for transit mirrors our Federal claim with one exception. We recently purchased a station wagon to replace a damaged vehicle. We have included that purchase in this year's claim using TDA funds entirely.

The remainder of the funds will be used for street maintenance and street improvement projects.

The claim attached is labeled draft as we forwarded a preliminary copy to COG for comments. If they suggest changes, we will prepare a new claim which will be available at the March 2, 1994 Council meeting.

FUNDING: Transit Development Act

Respectfully submitted,

erry L. Glenn

Assistant City Manager

JLG/pn

APPROVED T

THOMAS A PE

THOMAS A. PETERSON City Manager G

والمهوا الجرارات والرابي ومربحها مواديات سادياتها بمواجه المحاصصة والمساورة الماسان

CCTDA. CLM/TXTA. 01V

RESOLUTION NO. 94-25

A RESOLUTION OF THE LODI CITY COUNCIL APPROVING THE CITY OF LODI'S 1993/94 TRANSPORTATION DEVELOPMENT ACT CLAIM FOR LOCAL TRANSPORTATION FUNDS

BE IT RESOLVED, that the Lodi City Council does hereby approve the City's 1993/94 Transportation Development Act (TDA) claim for Local Transportation Funds (LTF) and State Transit Assistance Funds (STA); and

BE IT FURTHER RESOLVED, that the Lodi City Council does hereby authorize the City Manager to execute the subject Claim on behalf of the City of Lodi.

Dated: March 2, 1994

I hereby certify that Resolution No. 94-25 was passed and adopted by the Lodi City Council in a regular meeting held March 2, 1994 by the following vote:

Ayes:

Council Members - Davenport, Mann, Pennino, Snider

and Sieglock (Mayor)

Noes:

Council Members - None

Absent:

Council Members - None

94-25

The Foregoing Document Is Certified To Be A Correct Copy Of The Original On File In This Office.

Jacqueline L. Hodson
Daputy City Clerk, City Of Lodi

Dated: March 3.199

RES9425/TXTA.02J

LOCAL TRANSPORTATION FUND

TO: San Joaquin County Counci P.O. Box 1010 Stockton, CA 95201-1010	l of Governments
FROM: City of Lodi	
(app	licant)
ADDRESS: 221 W. Pine Street Lod	i, California 95240 y, zip)
CONTACT PERSON: Jerry Glenn	PHONE: (209) 333-6701
with Chapter 1400, Statutes regulations, that its annual to the amount of \$ 938,534 drawn from the Local Transporta When approved, please transmit to payment. Approval of the claim	hereby requests, in accordance 1971 and applicable rules and ransportation claim be approved in for fiscal year 1993-94, to be ation Fund. this claim to the County Auditor for and payment by the County Auditor
available for distribution, and will be used only in accordang annual financial plan. The claimant certifies that the and the financial information caccurate to the best of my known information indicates the eligible.	to such monies being on hand and to the provisions that such monies ce with the terms of the approved is Local Transportation Fund claim ontained therein, is reasonable and wledge, and that the aforementioned ibility of this claimant for funds ication pursuant to CAC Section 6634
APPROVED:	Applicant: City of Lodi
San Joaquin County Council of Governments	Signed: Jerry L. Glenn
BARTON MEAYS Executive Director	Title: Assistant City Manager
Date:19	Date: March 2, 1994
	Attest: Jennifer M. Perrin City Clerk

STATE TRANSIT ASSISTANCE CLAIM

FO: San Joaquin County Counc P.O. Box 1010 Stockton, CA 95201-1010	il of Governments						
FROM: City of Lodi	plicant)						
· · · · · · · · · · · · · · · · · · ·							
ADDRESS: 221 West Pine Street, (ci	Lodi, 95240 ty, zip)						
CONTACT PERSON: Jerry Glenn	PHONE: (209) 333-6780						
This claimant, qualified pursuant to Sections 99313.6, 99314.5 and 99314.6 of the Public Utilities Code, hereby requests, in accordance with Chapter 1400, Statutes of 1971 as amended, and applicable rules and regulations, that an allocation be made in the amount of \$ 50.290 for fiscal year 1993-94, to be drawn from the State Transit Assistance trust fund of San Joaquin County for the following purposes and in the following respective amounts:							
Purposes	Amounts						
claimant are subject to such mo	ment by the County Auditor to this nies being on hand and available for sions that such monies will be used rms of the approved claim.						
Claim and the financial informa and accurate to the best aforementioned information i	this State Transit Assistance Fund tion contained herein, is reasonable of my knowledge, and that the ndicates the eligibility of this cal year of the application pursuant						
APPROVED:	Applicant: City of Lodi						
San Joaquin County Council of Governments	Signed: Jerry L. Ohn						
	Name: <u>Jerry L. Glenn</u>						
BARTON MEAYS	Title: Assistant City Manager						
Executive Director	ASSISTANC CITY MANAGER						
	Date: March 2. 19 94						
Date:19	Attest: Sennifer M. Forrin City Clerk						
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TRANSPORTATION DEVELOPMENT ACT APPORTIONMENTS

I. Local Transportation Fund Available Apportionment

A.	Area Apportionment 1993-94	\$	968,121
в.	Pedestrian/Bicycle Apportionment		20,169
c.	Previous Years' Unclaimed Apportionment	nt	-0-
D.	Unexpended Carryover		15,135
E.	Total Available for 1993-94 Claim(s)		1,003,424
F.	Less any LTF Already Claimed 1993-94		
G.	TOTAL AVAILABLE FOR THIS CLAIM (Also enter on page 9, 1st column)	\$	1,003,425
A.	Area Apportionment 1993-94	\$	46,843
A.	Area Apportionment 1993-94	\$	46,843
В.	Special Operator Apportionment 1993-9	4	1,150
۲.	Previous Years' Unclaimed Apportionme	nt	3,238
D.	Unexpended Carryover		-
E.	Minus 2% of A. Claimed on Behalf of COG for Transit Planning		(937)
F.	Total Available for 1993-94 Claim(s)		50,294
G.	Less any STA Already Claimed 1993-94		
н.	TOTAL AVAILABLE FOR THIS CLAIM (Also enter on page 9, 2nd column)	\$	50,294

TRANSPORTATION DEVELOPMENT ACT ALLOCATIONS

Claim Purpose	I. LTF	II. STA
I. PUBLIC TRANSPORTATION		
Article 4 (99260)-Operator ¹	319,630	50,290
Article 8 (99400(c)) Contractor operating		
Article 8 (99400(e)) Contractor capital	·	4
II. PEDESTRIAN AND BICYCLE		
Article 3 (99234)	20,169	N/A
III. ROADS AND STREETS		
Article 8 (99400(a))	598,735	N/A
IV. OTHER		
Article 8 (99400(b) or 99400(d)		N/A
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TOTAL THIS CLAIM	938,534	50,290
TOTAL AVAILABLE FOR THIS CLAIM (from page 8, I. G. and II. H.)	1,003,425	50,294
UNCLAIMED APPORTIONMENT (TOTAL AVAIL. less TOTAL THIS CLAIM)	64,891	50,294

<u>IMPORTANT</u>: To avoid accidental overpayment, please identify in the space below any unexpended carryover included in the amounts being claimed above. Identify the amount of carryover <u>and</u> the purpose for which it is being reclaimed.

\$20,136 reclaimed for streets and roads

Operators claiming STA funds must meet qualifying criteria (PUC Section 99314.6). Page 17 of this form must be completed.

PART I - PUBLIC TRANSPORTATION

PLEASE CIRCLE EITHER: Article 4 Operator Article 8 Contractor

FINANCIAL INFORMATION

1992-93 PLEASE CIRCLE 1993-94 ACTUAL OF ESTIMATE BUDGET I. OPERATING REVENUE 401 51,949 50,000 Passenger Fares 402 Special Transit Fares Charter Service Revenues 405 Auxiliary Transportation 406 Revenues (includes advertising) 2,574 Non-Transportation Revenues 407 5.000 5,000 408 Tax Revenue (Specify:) Property Tax Sales Tax (not TDA) 409 Local Grants & Reimbursements 20,979 Purchase of Service 20,000 Local Transportation Fund(LTF) 252.446* 237.000 Local Special Fare Assistance 410 State Cash Grants & Reimbursements 411 State Transit Assistance (STA) Other State Special Fare Assistance 412 Federal Grants & Reimbursements 413 237,000 (Specify) UMTA Grants Contributed Services (Not Cash) 430 Subsidy from other Sector of 440 Operations 332,948 550,000 TOTAL CAPITAL REVENUE II. Capital Grants & Subsidies 464 Specify Fed, State, Local: 447,680 50,675 50,290 State Transit Assistance (STA) 68,849 82,630 Local Transportation Fund (LTF) Non-Governmental Donations 119,524 580,600

TOTAL

¹⁰

^{*} See last page for reconciliation of LTF Funds received

III.	OPERATING EXPENSES	1992-93 PLEASE CIRCLE Actual or Estimate	1993-94 Budget
501	Labor Operators Salaries/Wages Other Salaries/Wages	170,354	318,120
502	Fringe Benefits	19,058	123,180
503	Services	14,234	15,430
504	Materials/Supplies Fuels/Lubricants Tires/Tubes Other	32,834	47,270
505	Utilities		
506	Casualty/Liability Costs	31,609	46,000
507	Taxes	*****	
508	Purchased Transportation Serv	rice <u>49.724</u>	
509	Miscellaneous Expenses	-	
510	Expense Transfers		
511	Interest Expense		
512	Leases and Rentals		
513	Depreciation/Amortization Operator Funds Grant Funds	***************************************	
	TOTAL	317,813	550,000
IV.	CAPITAL EXPENSES* Debt Service	Additional control of the control of	
	Land/Property Acquisition		
	Vehicles	105,477	506,000
	Construction Street furniture Other Radios, computers, furni	ture 14,047	47,500 27,100
	TOTAL	119,524	580,600

^{*}Allowable capital expenses are limited for Article 8 claimants; see 99400 (e).

OPERATIONAL INFORMATION*

		Actual FY 1991-92	Actual/Est. FY 1992-93	Proposed FY 1993-94
1.	Patronage			
	a. Total Passengers		89,071	92,500
	b. Revenue Passengers		12,915	13,500
	c. Youth Passengers			
	d. Elderly Passengers			
	e. Handicapped Passengers	<u></u>	76,156	79,000
2.	Vehicle Miles		•	
	a. Total Vehicle Miles		206,879	210,000
	b. Revenue Vehicle Miles		206,879	210,000
3.	Revenue Vehicle Hours		12,242	12,500
4.	Revenue Vehicle Fuel Consumption			
	a. Diesel		***************************************	
	b. Gasoline		17,818	18,100
5.	Fare Structure			
	a. Base		2.00	1,00
	b. Zone			
	c. Youth			
	d. Senior		50	,50
	e. Handicapped		50	•50
	f. Monthly Pass			***************************************
	g. Other	**************************************		
	h. Average Fare		57	57

^{*}Attach additional pages as necessary to alter or complete description

THREE YEAR FISCAL PLAN

	1994-95		1995-96		1996-97
Operating Expenses	\$ 629,000	\$	660,450	\$	694,000
Operating Revenues:					
Sources: LTF	\$ 275,000	\$	284,225	\$	298,500
STA					***************************************
Federal	275,000		284,225	•	298,500
Fares	57,000		70,000	•	75,000
General Fund					
Other	22,000		22,000	•	22,000
Total	\$ 629.000	\$	660,450	_ :	\$ 694.000
Capital Expenses	\$ 400,000	\$	400,000	\$	400,000
Capital Revenue					
Sources: LTF	\$ 80,000	. \$	80,000	\$	80,000
STA				-	
Federal	320,000	-	320,000	_	320,000
Other		-		-	H-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1
Total	\$ 400,000	. \$	400,000	_ \$	400,000

FLEET INVENTORY (Transit Vehicle Owners Only)

	Production	# of	Fuel	Fuel Seat Specia		Special Featur		tures
Make & Model	Year	Veh.	Туре	Capacity	AC	EP	WC	Other
Chev Caprice	1989	10019	Gas	9	x			
Dodge Caravan	1989	10020	Gas	5	x		x	
Dodge Diplomat	1989	10021	Gas	5	х			
Dodge Diplomat	1989	10023	Gas	5	х			
Dodge Caravan	1991	10024	Gas	5	x	1	x	
Chevy Caprice	1992	10025	Gas	9	x			
Chevy Caprice	1992	10026	Gas	9	x			
Ford E350	1993	10027	Diesel	12	x		x	
Ford E350	1993	10028	Diesel	12	x		x	
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TOTAL	xxxxxxxxx		xxxxx					

Vehicles to be Purchased in FY 1993-94

Vans Mini-buses Station Wagon	1994 1994 1994	2 5 1	Diesel Diesel Gasoline	9 12 5	x x x	X	
1							

C = Air Conditioned
EP = Environmental Package

WC = Wheelchair Lift

ARTICLE 4 OPERATOR TDA REQUIREMENTS

1. Fare Ratio/Local Support Requirements

All Article 4 claimants are required to maintain a specified ratio of fare revenue to operating cost. In addition, SMTD only is required to maintain a ratio of fare revenue plus local support to operating cost of 32%. See 99268.2 - 99268.19 for details and exemptions pertaining to ratios.

A.	What is this system's required farebox recovery ratio?
в.	Does the attached budget demonstrate that this system will meet its required farebox recovery and for SMTD its farebox plus local support ratios? <u>yes</u>
c.	Has this system utilized its grace year? no
D.	Has this system been in non-compliance with its required ratio? <u>no</u>
	If yes, identify the year or years

2. Extension of Service/New Service

An extension of service or new service is exempt from the required farebox and local support ratios if:

- A. The extension of service or new service has been in operation for less than two full fiscal years. The two-year extension of services exclusion applies until two years after the end of the fiscal year in which the extension of services was put into operation.
- B. The claimant submits a report on the extension of services to the COG within 90 days after the end of the fiscal year. (For details of the report, see 6633.8(b)).

Is an extension of service/new service being claimed?

If so, has the required report been submitted for the most recently completed full fiscal year? _____ If not, that report must accompany this claim.

4. Fifteen Percent Expenditure Increase (6632)

If any of the line items on the attached budget exceed by more than 15% the expenditure for that same item in the previous year's budget, then an explanation for that increase must be given below. Attach an extra page if necessary.

This is the first full year of operation whereby the City of Lodi is actually hiring drivers and dispatchers. Therefore the cost of salaries and benefits is greatly increased.

We have added vehicles and have had increases in insurance premiums which accounts for increased maintenance, fuel and insurance costs.

5. Narrative Description (6632)

Please describe in the space below any changes in service characteristics from the previous fiscal year. This should specifically include any substantial increase or decrease in the geographic area served, major changes to the scope of operations, or addition of major new fixed facilities. Please attach an additional page if necessary.

The City of Lodi is gearing up to begin a fixed route system which requires the purchase of additional vehicles.

1993-94 is the first year the City is hiring drivers and dispatchers which impacts costs.

SPECIAL NOTES FOR RATIO CALCULATIONS

- SMTD Exclude certain costs and fares as specified in the most recent <u>Compliance Audit Report</u>.
- <u>Lodi</u> Exclude County service when calculating fares and expenses. Impossible
- County- Exclude Lathrop service when calculating fares and expense.

PART II - PEDESTRIAN AND BICYCLE PROJECTS

LOCAL TRANSPORTATION FUND

Project Title & Description	Project Listing	LTF Cost Total Cost
Sidewalk Replacement		\$ 20,169
·		
~e.		
	LTF COST TOTAL COST	\$ 20,169 \$ 20,169

(Use additional pages if necessary)

PART III - ROAD AND STREET PROJECTS

Please provide the requested information for each project being identified for Transportation Development Act funding.

LOCAL TRANSPORTATION FUND

Project Title & Description	Project Listing	LTF Cost Total Cost
		¢500,000
Street Maintenance		\$598,000
Church Street - Kettleman to Vine		234,000
Houston Street Overlay		111,000
Tokay Street - Church to Fairmont Overlay		115,000
Handicap Ramp Retrofit		5,000
_		
	LTF COST	
	TOTAL COST	\$1,063,000.00

^{. (}Use additional pages if necessary)

PART IV - OTHER PURPOSES

It is possible that a claimant may wish to expend TDA funds for purposes allowed within the Act, but not covered by the three previous parts. For instance, TDA funds may be claimed under Article 8, 99400(b) to subsidize AMTRAK service in a community, or under 99400(d) for administration and planning costs for Article 8 transit services. To complete this section, please identify the project, the purpose of the project, the estimated cost, and the fund from which money is being claimed. It is advisable to communicate with COG staff before completing this section.

WORKSHEET FOR 10% LTF SET-ASIDE

For use in determining a local jurisdiction's FY 1993-94 LTF contribution to regional transit.

1.	Enter your Pedestrian/Bicycle Apportionment: (Line I.B. on page 8 of the Claim form).	20,169
2.	Enter your FY 1993-94 LTF Claim for Pedestrian and Bicycle purposes - Article 3 (99234) - exclude funds being "re-claimed" from unexpended carryover ¹ . (Part II., Column 1 on page 9 of the Claim form.)	20,169
3.	If line 2 is less than line 1, enter the difference. If line 2 is greater than or equal to line 1, enter the number "0".	
4.	Enter your FY 1993-94 LTF Area Apportionment. (Line I.A. on page 8 of the Claim form.)	968,121
5.	Add line 3 and line 4.	968,121
6.	Enter your FY 1993-94 LTF Claim for Public Transportation purposes - [Article 4 (99260), Article 8 (99400(c)) and Article 8 (99400(e))] - exclude funds being "re-claimed" from unexpended carryover. (Part I., Column 1 on page 9 of the Claim form.)	319,630
7.	Subtract line 6 from line 5.	648,491
8.	Enter your FY 1993-94 LTF Claim for Other purposes - Article 8 (99400(b)) or (99400(d)). (Part IV., Column 1 on page 9 of the Claim form.)	-0-
9.	Subtract line 8 from line 7.	648,491
		x 0.10
10.	Calculate 10% of line 9 (multiply line 9 by 0.10).	64,849

Line 10 represents your FY 1993-94 LTF contribution to Regional Transit.

An amount equal to or greater than the figure on line 10 must remain as "Unclaimed Apportionment" in your FY 1993-94 LTF-TDA claim. (Column 1, last line labeled "Unclaimed Apportionment" on page 9 of the Claim form.)

¹ Unexpended carryover are funds claimed in a prior year but not spent. These funds must be acknowleged and re-claimed before new funds can be claimed.

RECONCILE LTF FUNDS 1992-93

Received 4/93 326,957

Less Article 8 Claim 5,300

Less Capital Requirements 68,849

Less Article 8 Overrun 362

TOTAL 74,511

Available for Operations 252,446

CARRY OVER

1992-93 Revenues 332,948

1992-93 Expenditures <u>317,813</u>

Carry Over 15,135